

**SINGAPORE CENTRE FOR CHINESE LANGUAGE LIMITED**  
**565 Balestier Road, #05-05, Singapore 329927**  
**Tel: 64675667**

**Invitation to Quote**

**Date of Invitation: 03 August 2026**

**Ref No. ITQ-FY27-04-000015**

**To:**

**Address:**

**Tel No:**

- 1) Please let us have your quotation (***exclusive of GST***) for the services specified below in your company letterhead and returning it to us by 17:00 on 16 August 2026 (Closing Date).
- 2) Where applicable, please attach brochures/catalogue/samples when submitting your quotation.
- 3) The quotation shall remain valid for 30 days from the closing date as stated above. On expiry of the offer, the vendor shall, if SCCL so requires, extend the validity of offer for a further period of 60 days from the aforesaid date of expiry.
- 4) SCCL reserves the right not to accept the lowest or any proposal and shall not be bound to assign any reason for the rejection. SCCL also reserves the right to award full quotation or part thereof and shall not be bound to assign any reason for the award.

| S/No                       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Remarks<br>(if any)                                                                                                                                                                     | Total Amount<br>S\$ |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1.                         | <p><b>To provide rental tables and chairs for a training course conducted by SCCL in November 2026.</b></p> <p><b><u>Requirements</u></b></p> <ol style="list-style-type: none"><li>1. 2'x6' table with white skirting (6 pax per table) x 80</li><li>2. PVC white chair x 480</li></ol> <p><b><u>Event details</u></b></p> <ol style="list-style-type: none"><li>1. Date: 19 to 23 Nov 2026</li><li>2. Set-up: 18 Nov 2026, 9.30am – 12.00pm</li><li>3. Collection: 24 Nov 2026, 10.00am</li></ol> <p><b><u>Venue</u></b></p> <p>Deyi Secondary School Hall (1 Ang Mo Kio Street 42, Singapore 569277)</p> <p>The hall is located on Level 2. Lift is available for transportation of equipment and materials</p> | <ul style="list-style-type: none"><li>• Please state in quotation other charges (if any), e.g. setup/collection fee, transportation fee, etc.</li><li>• 30 days credit terms.</li></ul> |                     |
| Total amount (exclude GST) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                         |                     |

Quotation requested by

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